



Sir Gurudas Mahavidyalaya

(A NAAC Accredited Degree College
affiliated to University of Calcutta)

Prospectus 2017-18



33/6/1, Biplabi Barin Ghosh Sarani, Ultadanga, Muraripukur, Kolkata – 700067

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Sir Gurudas Mahavidyalaya



PROSPECTUS 2017-18

for

B.A., B.Sc., B. Com.

Motto of the college –

“Knowledge is power, unity is strength”

The profile of the college at a glance:

The History: Sir Gurudas Mahavidyalaya is named after Sir Gurudas Bandyopadhyay (1844-1918), the first Indian Vice-Chancellor of the University of Calcutta and a legend in the field of Indian education and freedom movement. He was a judge at the Calcutta High Court and was also a professor at Scottish Church College. He became the Vice-Chancellor of the University of Calcutta in 1890 and remained in the post till 1892.

The beginning: The College owes its legacy to Gurudas College of Commerce, the name by which it was previously known. This college is the outcome of the efforts of the teaching and non-teaching staff of Gurudas College and some social personalities of the locality. Govt. of West Bengal permitted the establishment of Gurudas College of Commerce in 1965 with provision for using the infrastructure of Gurudas College in the evening shift. The college was granted affiliation by Calcutta University on 21.08.1968, the date being followed as the foundation day of the college.

Development: During the period from 1984 to 1998 a number of initiatives and affirmative actions were taken to place the college on track. The extension of affiliation to teach B. Com. at honours level was granted in 1998. The college was shifted to its own premises at its present address with the construction of only the ground floor of the college on 06.01.2001. The present four storied building has been completed in phases. It has been gradually converted to multi-faculty, day-shift, co-education College with re-christianization from Gurudas College of Commerce to Sir Gurudas Mahavidyalaya. Now 3 (three) programmes in Commerce stream, 7 (seven) programmes in Arts stream and 5 (five) programmes in Science stream.

Vision and Mission:The vision of Sir Gurudas Mahavidyalaya is:- To ensure easy access to quality education at undergraduate level to a wide cross-section of society at an affordable cost by striking a proper balance between quality and quantity. Expansion, access, quality and performance are the four pillars of the college.

The mission of the college is to translate this goal into reality. Following are some of the major pointers in that direction:

1. To ensure gradual expansion of quality education with focus on modern emerging area.
2. To ensure transparency and promptness in the admission process.
3. To communicate to the students the plan of academic actions at the beginning of 1st year.
4. To complete the syllabus in time.
5. To ensure high percentage of success and improve performance of students.
6. To make them employable in the highly competitive job market.
7. To enhance the knowledge-base of the students and contribute to the formation of knowledge-based society.
8. To inculcate sense of nationalism and internationalism.
9. To implant the value of the strength of unity to the cause of national integration and empowerment.

Location: It is about 4minutes walk from Bidhannagar Railway Station and about 5 minutes' walk from Ultadanga-VIP Road-EM Bypass Crossing. The college is well connected by buses, trams and railway service.

Affiliation: The college is affiliated to the University of Calcutta since 1968. The college is enlisted under Section 2(f) and 12(b) of the UGC Act.

Accreditation: Sir Gurudas Mahavidyalaya took the initiative for NAAC Accreditation in 2015 and accordingly submitted its Self Study Report (SSR) for the 1st Cycle of Accreditation in December, 2015. Based on that report a NAAC Peer Team visited the college in September, 2016 and the college received Grade B in its very first attempt.

Internal Quality Assurance Cell (IQAC): As per the NAAC guidelines, the college has an IQAC to ensure maintenance and improvement of infrastructural facilities and academic output. The IQAC has teachers, college staff, student representatives and eminent members of the civil society as its members.

Courses offered:

The college offers the following courses :

STREAM	COURSE	SUBJECTS
Commerce	Honours	Accounting and Finance (ACFA) Marketing (MKTA)
	General	All usual subjects
Humanities	Honours	Bengali (BNGA) Education (EDCA) English (ENGA) History (HISA) Political Science (PLSA) Sanskrit (SANA)
	General	Bengali (BNGG) Education (EDCG) English (ENGG) History (HISG) Political Science (PLSG) Sanskrit (SANG) Economics (ECOG)
Science	B. Sc. (Honours)	Computer Science (CMSA) Physics (PHSA) Mathematics (MTMA)
	B. Sc. (General)	Chemistry (CEMG) Computer Science (CMSG) Economics (ECOG) Physics (PHSG) Mathematics (MTMG)

Admission: As per the norms of the University of Calcutta, the academic session extends from July to June. From 2015-16 session, the college has embraced a completely online admission procedure to ensure transparency and fairness. The admission process commences immediately after the publication of Class XII results as per notified procedure and schedule. Forms are to be filled and submitted online against a cost of Rs 200 (except bank charge/online fees).

The college will not be responsible for the subsequent cancellation of the admission due to suppression of information or misstatements of facts by the applicants. Applicants are advised to go through the admission regulations framed by the University of Calcutta.

Eligibility for admission:

The admission procedure for the Academic Session 2017-18 will be conducted as per the University Notification No CS/1081/Admin.(Cir.), dated 5th May, 2017. The admission of students is subject to the conditions laid down in University Notification No. CSR/21/16, dt. 6.5.2016 and the relevant amendments (vide University Notification No. CS/1686/Admin.(Cir.), dt. 9.05.2016 & CSR/37/16, dt. 2.08.2016. Following are the criteria of eligibility for admission in different courses:

1. For B.A., B.Sc., B.Com (Hons, Gen) courses: **Candidates who passed 10+2 examination or any equivalent examination in 2012 and onwards** are eligible to seek admission in aforementioned courses provided she/he has also passed in **English having full marks not less than 100**.
2. For the purpose of determining eligibility for admission to the Honours course, aggregate marks, accrued in the pre-qualifying examination shall be calculated by adding the marks of top four subjects in order of marks, secured by the candidate. Marks in Compulsory Environmental Science/Environmental Education/Environmental Studies shall not be taken into account for calculation of aggregate marks. However if a candidate has studied any of these subjects as an elective subject of 100 marks, it may be considered for calculation.
3. Candidates who have passed from Open Schooling or any such recognized board shall be allowed to apply for admission within seven working days from the date of publication of result. The whole process has to be completed within the prescribed last date of submitting registration forms, subject to availability of seats.
4. For admission in Degree course in Commerce the candidate must have passed the 10+2 or equivalent examination with commerce subjects like Accountancy/Business Organisation/B.E.B.M/ or commerce related subjects like Economics/Mathematics/Statistics/Commerce/Book Keeping/Business Studies/ Cost Accountancy/Principals of Management/Accounts/Financial Accounting/Office & Secretarial Practice – as two main subjects.
5. For admission in B.Com (Hons) course the candidate must have obtained –a) A minimum of 50% marks in the aggregate with 45% marks in any of the commerce or commerce related subject or b) A minimum of 55% marks in any of the commerce or commerce related subject.
6. Vide University Notification No CSR/26/17, dt. 26.05.2017 from 2017-18 academic session three year six semester B.Com (Honours & General) Courses of Studies under CBCS will come into effect.
7. As per university norms for admission in B.A., B.Sc. Honours course the candidate must have obtained in the pre-qualifying examination a) a minimum of 50% marks in the aggregate with minimum 45% marks in the subject in which Honours is sought or b) A minimum 55% marks in the subjects in which Honours is sought or c) A minimum of 50% marks in the aggregate when the candidate takes up Honours in a subject not included in her/his previous qualifying examination, provided all other clauses are satisfied.
8. Candidates belonging to Scheduled Caste or Scheduled Tribe communities taking up Honours must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject/related subject at the previous qualifying examination.
9. For admission in B.A., B.Sc. (General) courses the candidate must have passed the 10+2 examination conducted by West Bengal Council of Higher Education or any equivalent examination with English as one main subject of not less than 100 marks.
10. Seats are reserved for SC, ST, OBC A, OBC B, PH candidates as per Govt. rules.

Fees Structure for B.A. / B. Com. / B. Sc Part – I, II & III (Honours, General & Major) Courses

From the Session 2017-18

(Rs.)

Sl. No	Particulars	B. A. Honours	B. A. General	B. Com. Honours	B. Com. General	B. Sc. Honours	B. Sc. General
1	Tuition Fees (For 6 months)	450	300	510	360	660	510
2	Admission Fees (Yearly)	200	200	200	200	200	200
3	Establishment Fees (Yearly)	500	500	500	500	500	500
4	Session Charges (Yearly)	500	500	500	500	500	500
5	Building & Dev. Fees (Yearly)	600	600	600	600	600	600
6	Electric Fees (Yearly)	200	200	200	200	200	200
7	Magazine Fees (Yearly)	50	50	50	50	50	50
8	College Exam. Fees (Yearly)	200	200	200	200	200	200
9	Students' Union Fees (Yearly)	300	300	300	300	300	300
10	Sports Fees (Yearly)	100	100	100	100	100	100
11	Saraswati Puja (Yearly)	40	40	40	40	40	40
12	Other Festival Fees (Yearly)	20	20	20	20	20	20
13	Students' Aid Fund (Yearly)	50	50	50	50	50	50
14	Students' Health Home (Yearly)	50	50	50	50	50	50
15	Library Fees (Yearly)	300	300	300	300	300	300
16	Lib. Caution Deposit Fees (One time)	300	300	300	300	300	300
17	Identity Card Fees (One time)	50	50	50	50	50	50
18	Cost of Univ. Exam. Form (One time)	20	20	20	20	20	20
19	Univ. Registration Fees (One time)	100	100	100	100	100	100
20	Laboratory Fees (1 lab) (Yearly)	-	-	-	-	3,000	2,000
21	Laboratory Fees (2 labs) (Yearly)	-	-	-	-	1,500	1,500
	Grand Total	4,030	3,880	4,090	3,940	8,740	7,590
	Cost of Submission of Online Admission Form (except bank charges/ online payment charges)	200	200	200	200	200	200

Notes:

1. Payment of tuition fees for 6 months (from July to Dec,2017) included in the total of admission and other fees and tuition fees for remaining 6 months (January to June 2018) must be payed within 31st January, 2018".
2. All payments be made directly in college bank a/c.

Infrastructure and Learning Process

- **The Campus:** The college campus is built on an area of around 1244.13 sq. mts. The campus is well ventilated with sufficient open space on all sides. The college has 33 classrooms, seminar rooms and departmental cubicles, offices and canteen. All science departments have well-equipped laboratories. Two class rooms have ICT installation. We also have a state of the art virtual classroom.
- **The Central Library:** The college has a well-stocked library with more than 14,000 books, journals, newspapers, magazines, educational CDs and DVD collection. Having been included in INFLIBNET-N-LIST, the library has access to a large number of e-journals and other digital material. The services have been upgraded through digitization and the use of software like KOHA. It has the potential for future growth through further computerization. Apart from books for regular UG courses, the library contains books for UGC merged schemes under the UGC XII plan such as Entry-in-Services and Remedial Coaching.
- **Laboratory:**
 - Computer Science Lab :** The department provides facility for both software and hardware lab. The hardware lab consists of adequate amount of equipment like CRO, Function generator, IC etc. Advanced software and high configuration PC are present in software lab to meet the need of the curriculum.
 - Physics Lab :** Honours and general laboratories are accessible to students and staff. We have three laboratories: One electronics, one non-electronics(dark room) and one separate computer lab. We have some high performance digital instruments like CRO, Function generator, Power Supply etc.
 - Mathematics Lab :** There is a separate computer lab which is used for Mathematical programming and computing. Some modern computing softwares like MATLAB, Mathematica etc are installed in these systems.
 - Chemistry Lab :** Chemistry department has well furnished laboratory which felicitates the students to perform their experiments and chemical reactions.
- **Virtual Classroom:** The college has a state of the art virtual classroom to improve the overall teaching-learning experience. The virtual classroom has Interactive White Board, LCD projector, computer desktop and several other modern teaching aids.

- **ICT (Information and Communication Technology) facilities:** Internet facilities, computer facilities for practice classes are available to students. The modern teaching equipments include several smart boards, overhead as well as portable shot through projectors, Audio-Visual Aids, DVDs, broadband internet connection, LCD Projectors etc. These are used along with the traditional chalk-and-talk classes to make the learning experience more effective. Film adaptations of literary texts are arranged by the departments of English and Bengali. Various departments invite learned academicians from other colleges and universities on a regular basis to deliver special lectures for the benefit of the students.

Student Support Services and Achievements:

National Service Scheme (NSS): Two NSS Units with 100 volunteers each conduct extension activities throughout the year. The 1st Unit was established in 2008. The university granted permission for a 2nd Unit in 2013. Students are encouraged to join the NSS Programme at the beginning of the academic session during the orientation programme.

- In the year 2012-13 the college received Best NSS Volunteer award conferred by University of Calcutta as well as the Best Special Camp Award 2013.
- In the year 2013-14 the college was selected as head quarter of North-East NSS District comprising 10 colleges under Calcutta University. It also received the award for the Best Programme Officer of NSS and the Best NSS Unit under Calcutta University for three consecutive years – 2012, 2013, 2014.
- In the year 2014-15 Best NSS Programme Officer at University level and Best Programme Officer at State level 2014.
- The NSS units of the college participated in the National Integration Camp-2015 at Mumbai University.

Mechanisms of Redressal: For better protection of students' rights and interests as well as to address their grievances and find solutions to their problems the college has a **Grievance Redressal Cell**. Following the recommendations of the Honourable Supreme Court of India and the UGC Regulations of 2009, the college has taken a zero-tolerance policy towards incidents of ragging and has constituted an **Anti-Ragging Committee** specifically to deal with complaints of ragging and to spread awareness about it. The college also has a **Sexual Harassment Redressal Cell** to ensure gender justice and gender equality on campus.

Career Counselling Cell: The cell provides information, assistance, guidance and counseling to students regarding job opportunities and placement. From time to time, the cell maintains correspondence with different organisations, organises workshops and training sessions as well as campus interviews for students.

Remedial Coaching Classes: Under UGC XII Plan Remedial Coaching Classes have been provided for students belonging to SC/ST/OBC/Minorities/BPL categories in both the Honours and General subjects. Students belonging to the general category who are financially constrained have also availed of this opportunity.

Coaching for Entry-in-Services: Under UGC XII Plan the college provided free of cost Coaching for Entry-in-Services by eminent academicians and experts for interested students belonging to SC/ST/OBC/Minority/BPL categories.

UGC Sponsored Career Oriented Courses: The college runs value added certificate and diploma courses sponsored by the UGC to endow students with necessary skills to be employable in the emerging job market. These courses include Certificate in Computer Hardware and Networking, Diploma in Hardware and Networking and Advanced Diploma in Hardware and Networking.

Institutional scholarships/Free-ships given to students:The college has a Students' Aid Fund. Each year selected number of financially weak students are granted merit scholarships and concession in tuition fees. Financial assistance is available for students under various government schemes such as Post-Metric Scholarship and Talent Support Stipend by West Bengal Minority Development and Finance Corporation, Kanyasree Scheme and many more.

Students' Union: All students of the college are members of the Students' Union. The union arranges for social services and cultural activities. There is a constitution of the Students' Union to regulate its activities including the election and the formation of the Executive Committee of the Union.

Students' Canteen: The college canteen provides hygienic and healthy food at subsidised rate.

Undergraduation and Post-Graduation in Distance Learning: Since 2002 three year UG and two year PG courses in Bengali and English are available under **Netaji Subhas Open University (NSOU)**. Two year PG courses in distance mode are available in Bengali, Education, English and History under **Kalyani University (D.O.D.L)**.

LIST OF TEACHERS

Manishankar Roy, M. Phil., Ph. D.
Principal and Secretary

DEPARTMENT OF BENGALI

Debjani Nayak	M.A. (Head of the Department)
Isita Dutta	M.A.
Chandan Adhya	M.A.
Tina Paul	M.A.
Angana Das	M.A, M.Phil

DEPARTMENT OF CHEMISTRY

Arindam Ghosal	M.Sc., B.Ed.
Kunal Mondal	M. Sc., B.Ed.

DEPARTMENT OF COMMERCE

Subrata Ranjan Das	M. Com., M. Phil. (Head of the Department)
Prasanta Kumar Dey	M. Com., M. Phil., Ph. D., ICWAI (Inter)
Prabir Tarafder	M. Com.
Mukul Bhattacharya	M. Com.
Arunabha Sinha	M. Com, Ph. D.
Piyali Saha Mandal	M. Com.
Pritha Gayen Dutta	M. Com
Pallav Kumar Saha Chowdhury	M. Com., M. Phil.
Pallavi Chakraborty	M. Com.
Subhamita Ram	M. Com., ICAI (Inter)
Chittapriya Mandal	MCA

DEPARTMENT OF COMPUTER SCIENCE

Suchishree Sengupta	M.Sc, M.Tech (Head of the Department)
Ranu Chowdhury	MCA
Debasmita Chakraborty	MCA, M.Tech
Suman Guha Roy	M.Sc, M.Tech
Avik Chatterjee	MCA, MBA, M.Tech
Arnab Mazumder	MCA
Moumita Chakraborty	M.Tech

DEPARTMENT OF ECONOMICS

Jayed Ali Laskar	M. A.
Aparna Banerjee	M. Sc

DEPARTMENT OF EDUCATION

Manishankar Roy	M.A., B.Ed., M. Phil., Ph. D. (Principal)
Ratna Lodh	M.A, B. Ed., M. Phil., Ph. D (Head of the Department)
Sanghamitra Som Banerjee	M.A, B.Ed, M.Phil.
Mamta Chettri	M.A.
Kaushik Das	M.A.
Chirasree Karmakar Banerjee	M.A.

DEPARTMENT OF ENGLISH

Paramita Halder	M.A., B.Ed, Ph. D. (Head of the Department)
Shinjini Basu	M.A., M. Phil., Ph. D.
Prasanta Ghosal	M.A., M. Phil.
Farid Mandal	MA

DEPARTMENT OF HISTORY

Jayanta Kumar Baidya	M.A., M.Phil. (Head of the Department)
Tanusree Bose Pakrashi	M.A., M.Phil.
Susmita Mondal Biswas	M.A., M.Phil.

DEPARTMENT OF POLITICAL SCIENCE

Anandita Biswas	M.A, M.Phil (Head of the Department)
Sumita Debnath	M.A, B.Ed
Sobhana Mukhopadhyaya	M.A, B.Ed
Mithu Nandy	M.A, M.Phil.
Debomita Das	MA
Arijit Chowdhury	M.A, M.Phil.

DEPARTMENT OF PHYSICS

Sourav Kumar Das	M.Sc. (Head of the Department)
Minakshi Goswami	M.Sc., Ph. D.
Minarul Islam	M.Sc.
Shibnath Guchait	M. Sc.

DEPARTMENT OF MATHEMATICS

Suvra Kanti Chakraborty	M.Sc. (Head of the Department)
Gourab Mukherjee	M.Sc
Raja Mollah	M.Sc,B.Ed

DEPARTMENT OF SANSKRIT

Provas Mondal	M.A. (Head of the Department)
Kajal De	M.A., Ph D
Sebika Nag	M.A., M.Phil., Ph. D

CENTRAL LIBRARY

Suchismita Majumder	Librarian, M.Sc, MLIS
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LIST OF NON-TEACHING STAFF

Partha Chakraborty	Head Clerk
Jyotirmoy Mishra	Cashier
Chaitali Sen	Typist
Saikat Majumder	Clerk
Samir Halder	Clerk
Bimal Kundu	Electrician cum Caretaker
Janardan Naskar	Pump Operator
Ranjan Hazari	Peon
Ratan Syamal	Peon
Dipali Das	Ladies' Common Room Attendant
Ashim Ghatak	Guard
Nirmal Biswas	Guard
Nageswar Prasad Hela	Sweeper
Surajit Dutta	Computer Operator (college appointed)
Dulal Paul	Guard (college appointed)
Gouranga Das	Guard (college appointed)
Mofijul Rahaman	Peon (college appointed)
Amit Shaw	Peon (college appointed)
Gautam Hela	Sweeper (college appointed)

"Tentative list of Holidays for the Academic Year 2017-18"

Date	Day	Occasion	No. of Days
25-06-2017	Sunday	Rathajatra	1
26-06-2017	Monday	Id-ul-Fitr	1
26-07-2017	Wednesday	Birthday of Sir Gurudas Bandyopadhyay	1
14-08-2017	Monday	Janmastami	1
15-08-2017	Tuesday	Independence Day	1
21-08-2017	Monday	College Foundation Day	1
2-09-2017	Saturday	Id-uz-Zuha	1
19-09-2017	Tuesday	Mahalaya	1
02-10-2017	Monday	Birthday of Mahatma Gandhi	1
26-09-2017 20-10-2017	TO	Puja Holidays	24
12-10-2017	Sunday	Muharram	1
21-10-2017	Saturday	Bhratridwitya	1
29-10-2017	Sunday	Jagaddhatri Puja	1
4-11-2017	Saturday	Birthday of Guru Nanak	1
2-12-2017	Saturday	Fateh Daus Doham	1
01-01-2018	Monday	English New Year's Day	1
22-01-2018	Monday	Saraswati Puja	1
23-01-2018	Tuesday	Birthday of Netaji	1
24-01-2018	Wednesday	University Foundation Day	1
26-01-2018	Friday	Republic Day	1
1-03-2018	Thursday	Doljatra	1
30-03-2018	Friday	Good Friday	1
31-03-2018	Saturday	Easter Saturday	1
14-04-2018	Saturday	Chaitra Sankranti	1
15-04-2018	Sunday	Bengali New year's Day	1
01-05-2018	Tuesday	May Day	1
09-05-2018	Wednesday	Birthday of RabindraNath	1
22-05-2018	Tuesday	Buddha Purnima	1
		Principal's Discretion	5
		TOTAL	56

Academic Calendar for the Session 2017-18

Sl. No	Events	Schedules*
1	Commencement of New Session	1 st July, 2017
2	Commencement of classes for 1 st Year Students	3 rd week of July, 2017
3	Commencement of classes for 2 nd year students	Within 7 days of the completion of Part I Examination
4	Commencement of classes for 3 rd year students	Within 7 days of the completion of Part II Examination
6	Puja Vacation	26 th September 2017 to 22 nd October 2017
7	Mid Term Examination	As per CU guidelines
8	Winter Recess	25 th December 2017 to 1 st January 2018
9	Test for 3 rd Year Students	2 nd Week of December, 2017
10	Test for 2 nd Year Students	Last Week of January, 2018
11	Test for 1 st Year Students	1 st Week of March, 2018
12	Summer Recess	15 th May 2018 to 30 th June 2018

*All dates for the events are tentative subject to changes

** Schedule for the B.Com (H&G) fresh candidates (Academic Session 2017-2018) will be notified later on