SIR GURUDAS MAHAVIDYALAYA

CELEBRATING STUDENTS' WEEK 2024

2 - 8 JANUARY 2024

AS PER DIRECTIVE FROM GOVERNMENT OF WEST BENGAL

DEPARTMENT OF HIGHER EDUCATION (MEMO NO: 238-SSE/2022, DATED 27-12-23)

DIGITAL ENVIRONMENT AND ESSENTIAL SKILLS

SPEAKER:DR.SUCHISMITA MAJUMDAR

CENTRAL LIBRARY

SIR GURUDAS MAHAVIDYALAYA,KOLKATA

DIGITAL

DIGITAL TOOLS

DIGITAL TECHNOLOGY
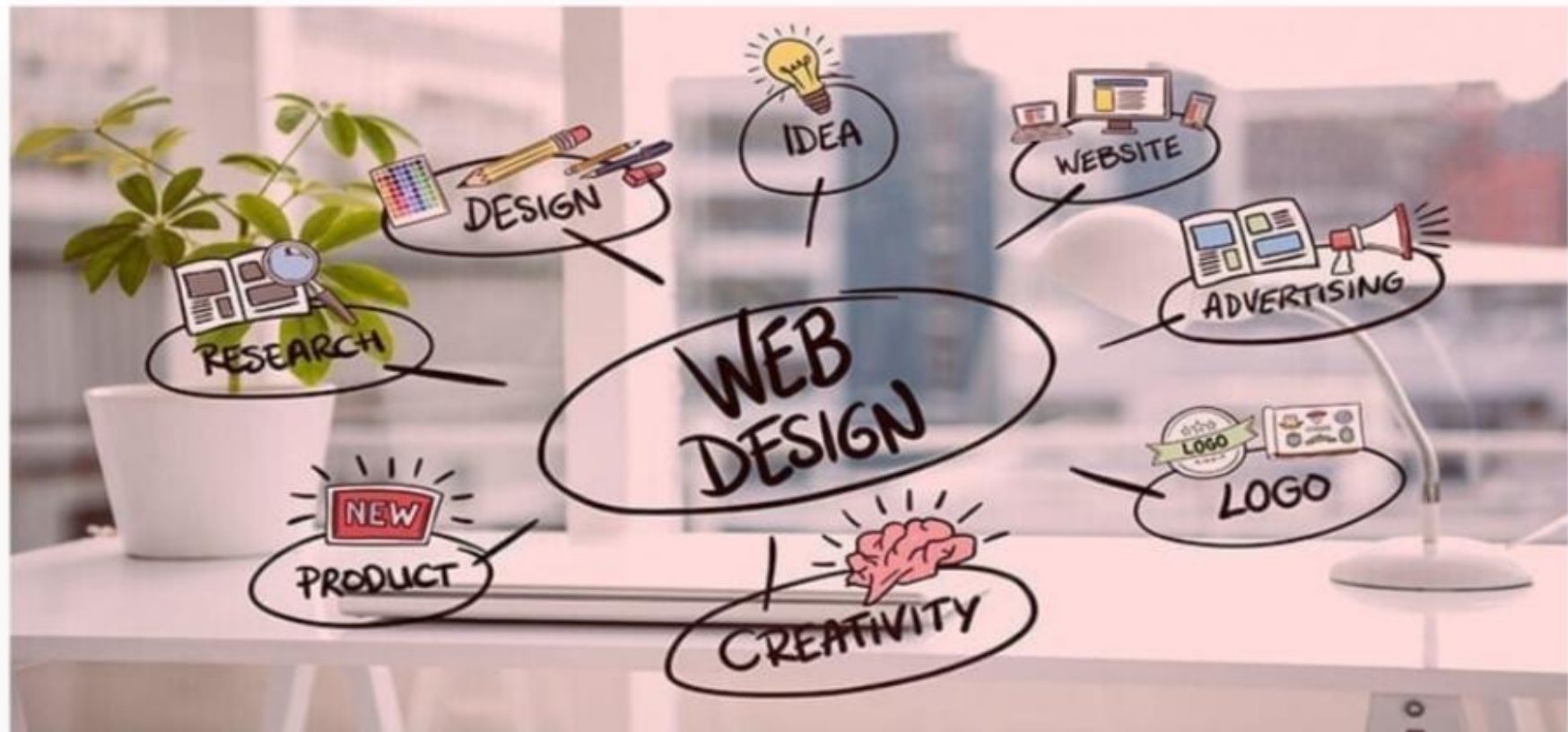
DIGITAL DEVICES

DIGITAL APPLICATIONS(APP)

DIGITAL FOOTPRINT

DIGITAL COMMUNICATION

DIGITAL ACCESS

DIGITAL SOCIETY

DIGITAL MARKETING

DIGITAL SECURITY

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AWARENESS CAMP & HELP DESK

2-8 JANUARY 2024 [From 1:00 PM- 4:00 PM] [Except SUNDAY]

Programme Name	Venue	Camp Coordinator
West Bengal Student Credit Card	18	Debashis Barman, Meghnath Rout
Kanyashree Prakalpo	19	Sumita Debnath
Aikyoshree Prakalpo	20	Jayed Ali Laskar And
Swami Vivekananda Merit Cum Means Scholarship		Dr. Ashok Mondal

SEMINARS and OTHER STUDENTS' PROGRAMME

DATE	TIME	PROGRAMME	VENUE	ORGANISED BY
2 JANUARY 2024, TUESDAY	11:00 AM-12:00 NOON	**Inaugural Programme** **Inauguration:** Dr. Shantanu Mallick (President, GB) and Dr. Manishankar Roy (Principal)	**Room: 15**	
	12:00 NOON-1:00 PM	**Student Credit Card Awareness:** Debashis Barman **Kanyashree Prakalpo:** Sumita Debnath	**Room: 15**	
	1:00 PM-1:30 PM	**Aikyoshree Prakalpo and SVMCM:** Jayed Ali Laskar	**Room: 15**	
	1:30 PM-2:30 PM	**Carrier Counselling Programme:** Debashis Barman Dr. Prasanta Kumar Dey Pallav Kumar Saha Chowdhury Subhankar Saha Dr. Prashanta Ghoshal	**Room: 15**	
	2:30 PM-3:30 PM	**Opening of New Canteen Room for SGM Students**	Canteen	
3 JANUARY 2024, WEDNESDAY	11:00 AM-12:00 NOON	**Seminar : "Digital Literacy Dr. Suchismita Awareness"** Majumdar	**Room: 15**	
	12:30 NOON-1:30 PM	**Intra-college Poster Making Competition**	**Room: 14**	Dr. Prashanta Ghoshal Dr. Subhankar Saha
	1:30 PM- 2:00 PM	**Intra-college Singing Competition [Rabindra-Sangeet]**	**Room: 15**	Chirashree Banerjee Karmakar, Pritha Gayen Dutta
	2:00 PM-3:00 PM	**Intra-college Sit & Draw Competition**	**Room: 14**	Piyali Saha Mondal, Subhamita Ram
	3:00 PM-3:30 PM	**Intra-college Recitation Competition**	**Room: 15**	Isita Dutta and Angana Das
	3:30 PM-4:00 PM	**Intra-college Singing Competition [Modern Bengali and Hindi Song]**	**Room: 15**	Chirashree Banerjee Karmakar, Pritha Gayen Dutta
4 JANUARY 2024, THURSDAY	11:00 AM- 1:00 PM	**Programme on Health Issue:** TOPIC: **'GOOD-FOOD, BAD-FOOD'**	**Room: 13**	Dr. Paramita Halder, Dr. Dipannita Sanyal Subhashish Das
	1:00 PM- 4:00 PM	**Inter Departmental Quiz Programme**	**Room: 15**	Megnath Routh , Chandan Adhya, Sanghamitra Some
5 JANUARY 2024, FRIDAY	11:00 AM- 1:00 PM	**Psychological Counseling Programme:** TOPIC: **'MONER ASUKH'**	**Room: 15**	Dr. Ratna Lodh and Debjani Nayak, Moumita Chakraborty
	1:00 PM-2:30 PM	**'Tatkhonik Boktrita' or Extempore**	**Room: 13**	Arunbha Sinha, Moumita Adhya
	2:30 PM-4:00 PM	**Debate:** Topic: **'HONESTY IS THE BEST POLICY IS NOT RELEVANT FOR TODAY'**	**Room: 13**	Farid Mondal , Subhashis Das, Shibnath Guchhait
6 JANUARY 2024, SATURDAY	11:00 AM- 1:00 PM	**Interaction with Nearest School Children**		NSS UNIT of SGM
	11:00 BCOM 12: BA &BSc	**Parent Teacher Meeting (Blended Mode)**	Room 15	All HOD
8 JANUARY 2024, MONDAY	12:30AM-2:00 PM	**CLOSING PROGRAMME And PRIZE DISTRIBUTION**	**Room: 15**	
	2:00 PM-4:00 PM	**CULTURAL PROGRAMME**		

Principal

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OBJECTIVE: Requirement of ICT Skill for students emphasise on ICT Skills for handling responsibilities at higher education or workplace.

- **Basics of Google Workspace.**
- **Basics of creating documents with Google Workspace.**
- **Basics of organizing documents with Google Workspace.**
- **Microsoft Word Vs Google Docs.**
- **Microsoft Excel Vs Google Sheets.**
- **Microsoft PowerPoint Vs Google slide.**

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OBJECTIVE: Requirement of ICT Skill for students emphasise on ICT Skills for handling responsibilities at higher education or workplace.

- **Basics of handing a technical presentation in a networked environment.**
- **Creating a good presentation with Google slides.**
- **presentation skills.**
- **Communication over digital platforms.(Conferencing tools)**
- **Basics of four quadrants of e-content.**

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B.Practical Session:Hands On as per student's requirement.

    1.Creating Documents(locating the file,creating file in Google docs,creating files in Google sheet etc.)

    2.Creating folders in Google Drive and uploading files.

    3.Opening Google slide and sharing it.

    4. Google Meet (Creating link and sharing link,handling professional meetings with Feedback collection over Google form).

SKILL DEVELOPMENT PROGRAMME
BASICS OF ICT Skills/Digital literacy/COMPUTER LITERACY:
CENTRAL LIBRARY,SIR GURUDAS MAHAVIDYALAYA

Expected Outcome from the session:

- The skill development sessions are targeted towards undergraduate students for handling the communication tools for easy communication and interaction using any device.
- Technology is needed for unified communication in business environments over devices and people.

SKILL DEVELOPMENT PROGRAMME
BASICS OF ICT Skills/Digital literacy/COMPUTER LITERACY: CENTRAL LIBRARY,SIR GURUDAS MAHAVIDYALAYA

Expected Outcome from the session:
- The need to interact and collaborate anytime,within an organization or with external agencies with ICT is a priority for improving interactions.Individuals within organizations need to connect and collaborate with others at any point of time for any purpose.The session can be a boost for acquiring ICT skills once the necessity is understood.
- Having ICT SKILLS helps to improve Customer Experience,Business Processes,Organizational Readiness and Reduce cost of customer service.This skill can improve the employability of our students.

THANK YOU