



SIR GURUDAS MAHAVIDYALAYA

Anti-Ragging Cell

(Affiliated to University of Calcutta) [Registered under 2(F) & 12(B) of UGC Act]

Accredited by NAAC

33/6/1, Biplabi Barin Ghosh Sarani, Muraripukur, Ultadanga, Kolkata – 700 067

Website www.sirgurudasmahavidyalaya.com

Email principal.gurudas@gmail.com Phone 2356 0404 Mobile 94335 60404

Ref. No: SGM/ARC/Meeting-1/18-19

Date: 02-07-2018

NOTICE

A meeting of the Anti-Ragging will be held on **06/07/2018 (Friday) at 2-45 P.M** at Principal Room our college campus. All members of this committee are requested to be present in the meeting positively.

Agenda:

1. To read and confirm minutes from the earlier meeting on 07-07-17.
2. Discussion on the role of Anti Ragging Cell.
3. To create awareness among students about the Cell.
4. Postering inside the college premises to generate awareness regarding Anti Ragging.
5. Review the Complaints received and Action Taken, if any.
6. Miscellaneous.

Signature of the
Convenor

DR. MANISHANKAR ROY
Principal

Principal
Sir Gurudas Mahavidyalaya
Kolkata - 700067



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.....
Signature of the
Convenor


.....
DR. MANISHANKAR ROY
Principal

Principal
Sir Gurudas Mahavidyalaya
Kolkata - 700067

MINUTES AND RESOLUTION OF THE MEETING

SL NO OF MEETING: 1 of 2018-2019 of ANTI-RAGGING CELL

DATE OF THE MEETING: 06.07.2018 . Room :- 10 . Time :- 2.45 pm

MEMBERS PRESENT IN THE MEETING

1. DR. MANISHANKAR ROY (PRINCIPAL & CHAIRMAN):



2. CONVENOR:

Sibnath Guethait -

3. Pooja Kt Sara Chowdhury

4. Chandan Adhya

5. Prasanta Kumar Dey

6. Ashim Chetzk

7. STUDENT MEMBER: DIPIKA MONDAL - Dipika Mondal.

8. STUDENT MEMBER: TULIKA BARUA - Tulika Barua

Resolution-1

The resolutions of the last meeting held on 07.07.2017, were read by the convener and it was confirmed unanimously.

RESOLUTION NO. 2

Anti Ragging Cell of the college is an important cell of the college to prevent any sort of violence upon the students inside the college. This cell will follow zero tolerance principle towards any sort of violation of rule imparted on this part. The convenor and other members of the committee will be committed towards the principle as prescribed by the UGC and will create awareness among students to make our college a **RAGGING-FREE CAMPUS** of this country. In this connection the committee will work especially with the Students Council of the college. Various awareness programs will fulfil the mission of the cell.

RESOLUTION NO. 3

Anti Ragging Cell of the college will create awareness among the student on the very first day of orientation of every academic session. In the orientation programs organized by the college and the Admission Cell of the college it is resolved that any one of the members of the committee will represent the cell to deliver his/her lecture to create the awareness among the students. It is proposed that the following members will represent the cell in different sessions:

- | | |
|---|--------------------------|
| A. BA and B SC HONS Session: | Sibnath Guchhait |
| B. B COM HONS Session: | Prasnta Kr Dey |
| C. BA General Session: Group-1 | Chandan Adhya |
| D. BA General Session: Group-2 and
B SC General Session: | Farid Mondal |
| E. B COM GENERAL Session: | Pallav Kr Saha Choudhury |

It is also resolved that, in every session there will be senior student representative. The name of the student representative will be provided by the SR of this cell in due time.

RESOLUTION NO. 4


Posters on Anti Ragging Campaign will be prominently displayed in the key areas of the college building, library and corridors. It was proposed by the committee, this committee may organize a POSTER MAKING COMPETITION among the students to aware them more about this important issue.

RESOLUTION NO. 5

As no Complaint received from the Previous Academic period, i.e. 2017-2018 has been received. Henceforth No Mode of Action was recorded in this connection.

RESOLUTION NO. 5

The meeting was ended by the convenor, he took a vote of thanks to the chair.


Principal
Sri Gurukul Vidyalaya
2018



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ACTION-TAKEN REPORT FOR AY 2018-19

SL NO	PARTICULARS	STATUS
1	Sensitization of students through Awareness Program	DONE
2	Placing posters inside the college	DONE
3	Placing Drop Box at the office	DONE
4	Collection of Affidavit Form Offline	DONE
5	Resolve the application (if any)	NO Application

PRINCIPAL

Principal
Sir Gurudas Mahavidyalaya
Kolkata-700067



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Ref. No: SGM/ARC/Meeting-1/19-20

Date: 28-06-2019

NOTICE

A meeting of the Anti-Ragging Cell will be held on 5th July 2019 Friday (Friday) at 3.00 P.M. at Principal's Room. All members are requested to be present in the meeting positively.

Agenda:

1. To read and confirm minutes from the earlier meeting.
2. Discussion on the role of Anti Ragging Cell.
3. To create awareness among students about the Cell.
4. Placing a drop box in the college and circulating the Form for any complain in this issue.
5. Postering inside the college premises to generate awareness regarding Anti Ragging.
6. Review the Complaints received and Action Taken, if any.
7. Miscellaneous.

Signature of the
Convenor

DR. MANISHANKAR ROY
Principal

Principal
Sir Gurudas Mahavidyalaya
Kolkata-700067

MINUTES AND RESOLUTION OF THE MEETING

SL NO OF MEETING: 1 of 2019-2020 of ANTI-RAGGING CELL

DATE OF THE MEETING: 05.07.2019. at Principal's Room.

MEMBERS PRESENT IN THE MEETING

1. DR. MANISHANKAR ROY (PRINCIPAL & CHAIRMAN):



2. CONVENOR: Sibnath Guerin

3. Prasanta Kumar Dey

4. Jovan K+ Sara Crossway

5. Chandan Adhya

6. Ishin Chakraborty

7. STUDENT MEMBER: DIPIKA MONDAL - Dipika Mondal.

8. STUDENT MEMBER: TULIKA BARUA - Tulika Barua.

Resolution-1

The resolutions of the last meeting held on 06.07.18. were read by the convener and it was confirmed unanimously.

RESOLUTION NO. 2

It is resolved that various seminars can be organized by the cell throughout the year to sensitize the students. Anti-Ragging acts and rules and regulations of UGC will be circulated among students through a booklet.

RESOLUTION NO. 3

Anti-Ragging Cell of the college creates the awareness among the student on the very first day of orientation of every academic session. In the orientation programs organized by the college and the Admission Cell of the college it is resolved that any one of the members of the committee will represent the cell to deliver his/her lecture to create the awareness among the students. It is proposed that the following members will represent the cell in different sessions:

- A. BA and B SC HONS Session: Chandan Adhya
- B. B COM HONS Session: Pallav Kr Saha Choudhury
- C. BA General Session: Group-1 Chandan Adhya
- D. BA General Session: Group-2 and B SC General Session: Prashanta Ghoshal
- E. B COM GENERAL Session: Prasnta Kr Dey

It is also resolved that, in every session there will be senior student representative. The name of the student representative will be provided by the SR of this cell in due time.

RESOLUTION NO. 4

There will be a Drop-box near the Principal Office. In this drop-box students can drop their complaint if any. It is also resolved that the cell will prepare a Form for the application.

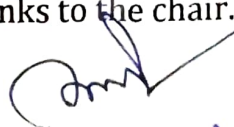
RESOLUTION NO. 5

Posters on Anti Ragging Campaign will be prominently displayed in the key areas of the college building, library and corridors. It was proposed by the committee, this committee may organize a POSTER MAKING COMPETITION among the students to aware them more about this important issue.

RESOLUTION NO. 6

As no Complaint received from the Previous Academic period, i.e. 2018-2019. Henceforth No Mode of Action was recorded in this connection.

The meeting was ended by the Convenor. He took a vote of thanks to the chair.



Principal
 Sri Gurudas Mahavidyalaya
 Kolkata-700087



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ACTION-TAKEN REPORT FOR AY 2019-20

SL NO	PARTICULARS	STATUS
1	Sensitization of students through Awareness Program	DONE
2	Placing posters inside the college	DONE
3	Placing Drop Box at the office	DONE
4	Collection of Affidavit Form Offline	DONE
5	Resolve the application (if any)	NO Application

PRINCIPAL

Principal
Sir Gurudas Mahavidyalaya
Kolkata-700067



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Ref. No: SGM/ARC/Meeting-1/22-23


Date: 08-08-2022


NOTICE

A meeting of the Anti-Ragging Cell will be held on 12th August 2022 Friday (Friday) at 2.00 P.M. at Room No-10. All members of this committee are requested to be present in the meeting positively.

Agenda:

1. To read and confirm minutes from the earlier meeting.
2. Discussion on the role of Anti Ragging Cell.
3. To create awareness among students about the Cell.
4. Placing a drop box in the college and circulating the Form for any complain in this issue.
5. Postering inside the college premises to generate awareness regarding Anti Ragging.
6. Review the Complaints received and Action Taken, if any.
7. Miscellaneous.


.....
Signature of the
Convenor


.....
DR. MANISHANKAR ROY
Principal
Principal
Sir Gurudas Mahavidyalaya
Kolkata 700067

MINUTES AND RESOLUTION OF THE MEETING

SL NO OF MEETING: 1 of 2022-2023 of ANTI-RAGGING CELL

DATE OF THE MEETING: 12.08.2022 at Room-10

MEMBERS PRESENT IN THE MEETING

1. DR. MANISHANKAR ROY (PRINCIPAL & CHAIRMAN):



2. CONVENOR:

Sibnath Guerin

3. Chandan Adhya

4. Pooja Kt Saha Choudhury

5. Prasanta Kumar Dey

6. Ashim Choudhury

7. STUDENT MEMBER: MOUSUMI DAS (BNGA)

Mousumi Das

8. STUDENT MEMBER: Somnath Barik (BA)

9. STUDENT MEMBER: SAMRAT DAS: Samrat Das.

Resolution-1

The resolutions of the last meeting held on 05.07.19 were read by the convener and it was confirmed unanimously.

RESOLUTION NO. 2

Anti Ragging Cell of the college is an important cell of the college to prevent any sort of violence upon the students inside the college. This cell will follow **zero tolerance** principle towards any sort of violation of rule imparted on this part. The convenor and other members of the committee will be committed towards the principle as prescribed by the UGC and will create awareness among students to make our college a **RAGGING-FREE CAMPUS** of this country. In this connection the committee will work especially with the Students Council of the college. Various awareness programs will fulfil the mission of the cell. In this connection, it was noted in the meeting though there was no formal meeting was organized in the COVID-PANDEMIC, still the members of this cell were well-connected themselves over the telephonic meeting and they were also represented the cell in this time-span in different activities through online. Teacher Members of this cell were present in the beginning of every orientation session of last two Academic Years. Their participation in those session was appreciated by the Principal Sir.

RESOLUTION NO. 3

Now after the pandemic, as we are going into the New-Normal Situation, Anti Ragging Cell of the college will create awareness among the student with some new outlooks. As usual like the earlier Academic Years, on the very first day of orientation of new students any one of the members of the committee will represent the cell to deliver his/her lecture to create the awareness among the students. It was requested by the principal in each session every spoke-person of this committee will emphasize on the current global situation and especially the minimalistic life pattern and life skill. It will develop the inherent personality of the student's psychology and it will develop a sense of responsibility towards other students. It is proposed that the following members will represent the cell in different sessions for this AY:

- | | |
|---|--------------------------|
| F. BA and B SC HONS Session: | Chandan Adhya |
| G. B COM HONS Session: | Prsanta Kr Dey |
| H. BA General Session: Group-1 | Sibnath Guchhait |
| I. BA General Session: Group-2 and
B SC General Session: | Sibnath Guchhait |
| J. B COM GENERAL Session: | Pallav Kr Saha Choudhury |

It is also resolved that, in every session there will be senior student representative. The name of the student representative will be provided by the SR of this cell in due time.

RESOLUTION NO. 4

Along with the normal letters from now, two new steps can be taken from this AY.

- a. **DROP-BOX:** A student can drop his complaints in the drop box of the college. There will be a separate drop-box only for this anti-ragging issue will be placed near Principal's Office.
- b. **NEW-FORM:** It was also resolved that the committee will prepare a new form for any complain in this matter. Committee members requested Shri Pallav Kumar Saha Choudhury to prepare a new format of application for this issue.

RESOLUTION NO. 5

Posters on Anti Ragging Campaign will be prominently displayed in the key areas of the college building, library and corridors. New posters along with the posters available in UGC website, will be prepared by the college. It was proposed by the committee, this committee may organize a POSTER MAKING COMPETITION among the students to aware them more about this important issue. From these posters we may create our new concepts of Posters of our own.

RESOLUTION NO. 6

As no Complaint received from the Previous Academic period, i.e. 2020-2022. Henceforth No Mode of Action was recorded in this connection.

The meeting was ended by the convenor, he took a vote of thanks to the chair.



Principal
Sir Guruday Mahavidyalaya
Kolkata 700067

PROPOSED NEW FORMAT OF APPLICATION OF ANTI-RAGGING CELL

PROPOSED BY: Shri Pallav Kumar Saha Choudhury

ANTI-RAGGING CELL COMPLAINT FORMAT

Section A: Complainant Details

NAME OF THE APPLICANT

(USE ALL CAPITAL LETTERS):

Gender: Male/ Female/ Other (Please specify):

Student of which Program: BA/ B SC/ B COM HONS/ GEN

If student of HONS, then You are a student of which Department:

BNGA/ EDCA/ ENGA/ HISA/ PLSA/ CMSA/ PHSA/ MTMA/ B.COM HONS

Contact Information:

Phone Number:

Email Address:

Section B: Details of the Complaint

Date(s) of Incident(s):

Time(s) of Incident(s):

Location(s) of Incident(s):

Name(s) of the person(s) against whom the complaint is being filed:

Person 1:

Person 2: (if applicable)

Person 3: (if applicable)

Nature of Complaint:

MENTAL PRESSURE/ PHYSICAL TORTURE/ ETC

Other (Please specify):

Detailed Description of the Incident(s):

You can use a separate page for the description of the issue. (Here provide a detailed description of the incident(s) including the sequence of events, any conversations that took place, and the impact it had on you.)

Witnesses (if any):

Name:

Contact Information:

Relationship to Complainant:

Section C: Supporting Evidence

Supporting Documents/Evidence: (Please list and attach any supporting documents or evidence such as emails, text messages, photographs, or any other relevant material.)

Section D: Resolution Sought

What resolution or outcome are you seeking? (Please specify your expectations from the committee, such as disciplinary action, mediation, counselling, etc.)

Submitted by
Pallav K Saha Choudhury
15/12/22

Section E: Declaration

Declaration: I hereby declare that the information provided in this complaint is true and accurate to the best of my knowledge and belief. I understand that providing false information may result in disciplinary action.

Signature of Complainant:

Date:

.....
Section F: For the use of ANTI RAGGING CELL Only

Date of Receipt of Complaint:

Complaint Number: of the AY

Action Taken:

Acknowledgment Sent on:

Investigation Initiated on:

Resolution Date:

Remarks:

Final status of the complaint: Resolved on: /

NOT RESOLVED BY THE INTERNAL CELL and SENT TO HIGHER

AUTHORITY: Date of Forwarding the Complaint:

Please submit the completed form to the Anti-Ragging Cell dropbox.

For any assistance in filling out the form, you may contact any member of the Anti-Ragging Cell.

Note: The information provided in this form will be kept confidential and will only be used to investigate and resolve the complaint.

Submitted by
Rahul K Saha Chowdhury
15/12/22



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ACTION-TAKEN REPORT FOR AY 2020-23

SL NO	PARTICULARS	STATUS
1	Sensitization of students through Awareness Program	DONE
2	Placing posters inside the college	DONE
3	Placing Drop Box at the office	DONE
4	Collection of Affidavit Form Offline	DONE
5	Resolve the application (if any)	NO Application

.....
PRINCIPAL

Principal
Sir Gurudas Mahavidyalaya
Kolkata 700067