

Sir Gurudas Mahavidyalaya, Kolkata – 700067
Instructions to the students of Commerce Department
For B.Com. Part-III (1+1+1) (H&G) Exam. 2020

- (A) Download question paper from 11.45 am from any of the Websites:
- (1) <http://www.sirgurudasmahavidyalaya.com>
 - (2) <http://www.sgmexam.in>
 - (3) <https://www.cuug.in>
 - (4) <https://www.cuug20.in>
 - (5) <https://www.culibrary.ac.in>
- (B) Use A4 white plain paper for answering questions.
- (C) Use black ink ball pen.
- (D) Write on one side only of the page.
- (E) Front page of the answer script should contain the following
- (a) Page Number,
 - (b) Class,
 - (c) CU Roll Number,
 - (d) CU Registration Number,
 - (e) Subject name,
 - (f) Subject paper,
 - (g) Date of examination,
 - (h) Time: 12.00 – 02.00 pm.
- (F) Write on every next page (i. e. answering page) should contain the following:
- (a) Page Number,
 - (b) CU Registration Number,
 - (c) CU Roll Number,
 - (d) Examination date,
- (G) Scan all pages successively (starting front page),
- (H) Scanned copy of each answer sheet should be sent in .pdf format in a single file with proper file name containing CU Roll No, CU Reg. No, Subject, Paper, and Page number (every page). **e.g.:** Student of 1+1+1system with Roll no. 1314-64-3333 and paper – A32A, should write the file name as: A32A-64-3333 and ENVS student should write the file name as: ENVS-21-1111
- (J) The mail containing the answer script should bear the name of the student, Subject & Roll Number in the SUBJECT of the mail.
- (K) The mail containing the answer script should be uploaded to the E-mail ID as below within 15 minutes (in most of the examination its 2:15 p.m.) of completion of the examination
- (L) Everyone is requested to submit the Answer Scripts (after end of daily exam) in online mode to the designated Email ID as below:-

HONOURS/GENERAL	PAPER	MAIL ID
ACCT. HONOURS	A31A, A32A, A33A, A34A	examcomah@gmail.com
ACCT. GENERAL	A31G, A32G, A33G	examcomag@gmail.com
MKT. GENERAL	M31G, M32G, M33G	examcommg@gmail.com
BOTH HONOURS & GENERAL	ENVIORMENT SCIENCE	sgmenvscomdept@gmail.com

.....